

AP Accountant for leading international Retail company

Accountant for global leader

募集職種

人材紹介会社

マイケル・ページ・インターナショナル・ジャパン株式会社

求人ID

1497134

業種

小売

雇用形態

正社員

勤務地

東京都 23区

給与

600万円 ~ 800万円

勤務時間

Flexible working hours with core time 11 am to 3 pm

更新日

2024年10月07日 18:16

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

日常会話レベル

日本語レベル

流暢

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

募集要項

You will handles daily accounts payable (AP) functions for multiple retail brands in the Japanese market, ensuring proper and timely reporting in compliance with accounting standards. Key responsibilities include managing incoming invoices, checking their consistency, processing staff expenses, collecting vendor and employee bank details, overseeing payments, conducting bank reconciliations, and managing AP-related projects.

Client Details

A well-known luxury brand, established in the mid-20th century, specialises in high-quality goods and accessories. This brand is known for its contemporary design and has a significant global presence, including multiple boutiques in major cities around the world.

Description

- Manage invoices: Check invoices consistency and reconcile with ERP system
- Manage and update vendor

- Collect and update vendor and employees bank details
- Responsible for AP related projects

Job Offer

- Great work Work-Life-Balance through flexible working hours and 2 days work-from-home per week
- Good salary package of up to 8M JPY per year
- Opportunity to develop new skills, while utilising your existing Accountant experience
- Work in an international environment utilising your English skills

Page Group Japan is acting as an Employment Agency in relation to this vacancy.

スキル・資格

- 2+ years of Accountant or similar experience
 - Fluency in Japanese, Business level English
 - SAP knowledge would be a plus
 - Team player with a good communication style
 - Interest to learn and grow
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会社説明

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