

Temp / Settlement Operations

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募集職種

人材紹介会社

マイケル・ページ・インターナショナル・ジャパン株式会社

求人ID

1490901

業種

証券

雇用形態

派遣

勤務地

東京都 23区

給与

時給制

時給

¥2000 - ¥2300

勤務時間

9:00 - 17:30

更新日

2024年08月19日 10:56

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

日常会話レベル

日本語レベル

ネイティブ

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可が必要です

募集要項

The position covers day to day processing of cash entries and payment with involvement of account or counterparty setup and maintenance

Client Details

Securities firm, headquartered in the Europe

Description

- Process cash payments for multi-currencies
- Capture and settle short-term lending/borrowing trades
- Capture and settle FX trades

- Engage in monitoring and determining excess/deficit of funding adequacy of customer segregation accounts
- Customer account creation and maintenance
- Reconciliation of bank statements vs GL, and statements of CSDs vs safe-custody CL
- Fillings, statement preparation and sending, and other administrative tasks
- Produce regulatory reportings to local regulatory bodies, such as JFSA, BOJ and JSDA as required

Job Offer

- Social Insurance, Employment Insurance
- 10 days annual leave

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Ayaka Naota on +813 6832 8975.

スキル・資格

- Experience with Settlement at Securities Industry
- Detail-oriented team player who can manage multi-task is welcome
- Language skill: Japanese (Native level), English (Intermediate level)
- PC skill: Excel intermediate level (Creation of formulas)
- JSDA Securities Sales Representative License is desirable

会社説明

Securities firm headquartered in Europe