

「プロだからわかる、あなたのスキルが活躍の場所」
60以上の業界・職種に特化した専門チームがサポート

Robert—
—Walters

【英語を活かす】オペレーション&ロジスティクススペシャリスト/ Ops & Logistics Specialist

電気会社にて、オペレーション&ロジスティクススペシャリストの求人がございます。

募集職種

人材紹介会社

ロバート・ウォルターズ (Robert Walters)

採用企業名

電気会社

求人ID

1489495

業種

電気・電子・半導体

雇用形態

正社員

勤務地

東京都 23区

給与

500万円 ~ 800万円

勤務時間

お問い合わせください

休日・休暇

完全週休2日制, 土日祝日休み, 有給休暇

更新日

2024年08月05日 17:35

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

大学卒 : 学士号

現在のビザ

日本での就労許可が必要です

募集要項

A global electronic testing and measurement equipment company is seeking an Operations & Logistics Specialist. The selected candidate will oversee operational services and manage customer service, technical, and warehouse departments.

A renowned electric company known globally for producing electrical metering equipment. The company have established a reputation for quality and innovation.

Keywords:

オペレーション, ロジスティクス, 顧客サービス, 注文管理, サプライチェーン, 在庫管理, ERPシステム, 求人, 外資系

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Responsibilities:

- Oversee the delivery of operational services
- Manage customer relations, addressing inbound calls and email queries regarding product information, pricing, availability, and lead times
- Handle order management, including warranty-related orders and customer Request for Quotes (RFQs)
- Update the Discount Matrix
- Manage backlogs to maintain appropriate supply and inventory levels
- Develop efficiency and cost reduction strategies
- Provide weekly or monthly management reports on Operations & Logistics
- Maximise on-time deliveries and resolve delivery issues proactively
- Coach and mentor the customer service and operations teams

Requirements:

- Bachelor's degree or above in Business, Supply Chain, Operations, or related field
- More than 10 years of experience in Operations, Sales Support, Customer Service, Order Management, Supply Chain, or Logistics
- Proven experience in maintaining cost-effective strategies
- Knowledge of OH&S principles and legal responsibilities
- Proficient in MS Office Suite, database, and management systems (Oracle)
- Experience with ERP systems such as Oracle or SAP desired

会社説明

We've been a driving force in the Japanese bilingual recruitment market, providing high quality candidates for our clients and access to the best jobs for over 20 years. We operate a team-based profit share system which, we believe, sets us apart from the majority of competitors by enabling us to always put the interests of our clients and candidates first. That means we can find the best fit for employer and job seeker, and we never push people into unsuitable roles.