



Assistant Project manager - アシスタントプロジェクトマネージャー（外資系建設コンサルタント）

Come to work at a Multi-National company

募集職種

採用企業名

ターナー&タウンゼント株式会社

求人ID

1486152

部署名

Project Management Team

業種

ビジネスコンサルティング

会社の種類

中小企業 (従業員300名以下) - 外資系企業

外国人の割合

外国人 少数

雇用形態

正社員

勤務地

東京都 23区

給与

経験考慮の上、応相談

ボーナス

固定給+ボーナス

更新日

2024年07月15日 16:22

応募必要条件

職務経験

1年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company Description

At Turner & Townsend we're passionate about making the difference. That means delivering better outcomes for our clients,

helping our people to realize their potential, and doing our part to create a prosperous society. Every day we help our major global clients deliver ambitious and highly technical projects, in over 112 offices worldwide.

Job Description

- Advising at a strategic level at the project conception stage, including providing advice on the different approaches that can be adopted in order to successfully achieve the client's overall objectives.
- Leading the establishment of the overall success criteria for the project, including time, cost, technical and performance parameters.
- Planning for and the ongoing management of quality, safety, health and environment issues.
- Establishing effective project governance, processes and systems to be utilised throughout project.
- Project planning, including ensuring the production of the detailed project plan.
- Advising upon the procurement of resources.
- Leading and facilitating the overall cross-functional project team.
- Monitoring and applying performance management techniques, including the use of KPI's to improve project performance.
- Managing the change control process.
- Monitoring and advising upon project finances
- Managing the flow of project information between the team and the client, through regular meetings and written communications.
- Ensuring the production of formal project progress and other reports.
- Taking a leading role in interfacing with the client and other consultants, at all project stages.
- Manage and coordinate the needs of multiple partner teams, while managing changes and maintaining a focus on keeping the project on schedule, budget, quality, and safety

スキル・資格

Qualifications

資格・経験

- Professionally qualified in one of the following fields: construction, project management, engineering, surveying, and architecture or information technology.
- Qualifications in Project Management / Electrical Engineering / Mechanical Engineering or equivalent knowledge and experience is also welcome
- A thorough understanding of the total project life cycle, from project conception stage, through all of the operational stages to completion and post-project review.
- Excellent knowledge and experience of all the main project management concepts, tools and techniques.
- Design, management or construction experience gained within the general construction environment.
- A minimum of 2 years relevant experience in construction industry
- Has previously worked as a consultant
- **Business level English and Japanese required**

会社説明