CareerCross

Project Manager

募集職種

人材紹介会社
アイウィルキャピタル合同会社

採用企業名
Our client is revolutionizing in-vehicle audio

求人ID
1485933

業種
自動車・自動車部品

会社の種類
大手企業 (300名を超える従業員数) - 外資系企業

外国人の割合
外国人 半数

雇用形態
正社員

勤務地
東京都 23区

給与
1000万円 ~ 1200万円

更新日
2024年07月10日 17:15

応募必要条件

職務経験
6年以上

キャリアレベル
中途経験者レベル

英語レベル
ビジネス会話レベル

日本語レベル
ビジネス会話レベル

最終学歴
大学卒：学士号

現在のビザ
日本での就労許可が必要です

募集要項

Job Description:

- Manage the development scope, schedule, quality, budget, and other aspects of in-vehicle audio products.
- Efficiently communicate, regardless of language (English or Japanese), with cross-functional teams, vendors, partners and customers to achieve development project goals.
- Report project status, risks, and issues to project stakeholders, including senior management, and provide regular status updates.
- Conduct development progress management, task and resource allocation, development cost management, and manage risks and issues.

- Create and maintain project documents such as project plans, schedules, budgets, and regular reports.
- Adhere to automotive industry standards and processes, such as ASPICE, PPAP, IATF.
- Participate in project reviews, retrospectives, and continuous improvement activities to enhance project management processes and practices.
- Conduct administrative work across projects. 75% as a project manager; 25% as an administrator for other project managers. This includes handling shipping documentation, quality documentation, project requirement documentation, regular project status reports, project data input, etc.

スキル・資格

Requirements:

[Essential Skills and Experience]

- Experience in project development scope definition, schedule management, risk management, stakeholder management, and budget management.
- Excellent communication skills in both English (e.g. TOIEC 600+) and Japanese, with the ability to effectively communicate with a wide range of internal and external stakeholders.
- Ability to use Microsoft 365 to create and maintain project documentation, including project plans, schedules, budgets, and reports.

[Preferred]

- Experience in software and hardware development in the automotive industry is desirable.
- Understanding of automotive industry standards and processes such as ASPICE, PPAP, IATF is desirable.
- Possession of project management-related certifications (e.g., PMP, ACP, Certified ScrumMaster) is desirable.

会社説明