



【ドイツ本社】 経理スタッフ・ACCOUNTANT, APAC | 5年以上の経験者、会計の知識と簿記の経験必須

海外事務所との連携で英語力活かせます！

## 募集職種

### 採用企業名

ARRI Japan KK

### 求人ID

1485163

### 業種

テレビ・ラジオ・映像・音響

### 会社の種類

中小企業 (従業員300名以下) - 外資系企業

### 雇用形態

契約

### 勤務地

東京都 23区

### 給与

450万円 ~ 550万円

### 更新日

2024年07月10日 00:00

## 応募必要条件

### 職務経験

3年以上

### キャリアレベル

中途経験者レベル

### 英語レベル

ビジネス会話レベル

### 日本語レベル

ネイティブ

### 最終学歴

専門学校卒

### 現在のビザ

日本での就労許可が必要です

## 募集要項

- Responsible for payment processing and monthly accounts closing in Japan
- Handle recharge to headquarters, Clay Paky and other APAC subsidiaries
- Prepare forecasting and budgeting on operating expenses by preparing an annual budget for the office, planning the expenditures, analyzing variances, and carrying out necessary corrections that may arise in Japan
- Handle statutory audit and complete year-ended reporting package for Japan
- Perform controlling (CO) month-ended closing in SAP for each APAC subsidiary
- Cash Reporting in APAC and coordinate payment from APAC to headquarters
- Assist in cost analysis in APAC
- Provide SAP training to the finance team in APAC
- Coordinate with the regional IT department and local IT service provider to manage office IT equipment in Japan
- Working in conjunction with the regional HR manager, providing local HR support in payroll, recruiting, onboarding,

- and training new staff in Japan
  - Provide admin support to Country Manager and staff when required
  - Handle ad hoc assignments in APAC when requested
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#### スキル・資格

- Bachelor's Degree in Business, Finance or Accounting required
  - 3-5 years of related experience
  - Strong analytical accounting skills gained in a stable career
  - Experience of dealing with large data sets with an aptitude for problem-solving
  - Effective communication skills to explain difficult concepts to non-finance colleagues
  - Strong systems skills with proven ability to learn new applications and previous experience using SAP, Access, Excel, and PowerPoint
  - Proven analytical and critical thinking skills
  - Attention to detail
  - Ability to meet tight deadlines under pressure
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#### 会社説明