

Account Payable

Account Payable

募集職種

人材紹介会社

マイケル・ページ・インターナショナル・ジャパン株式会社

求人ID

1485021

業種

自動車・自動車部品

雇用形態

正社員

勤務地

東京都 23区

給与

550万円 ~ 750万円

更新日

2024年07月02日 13:58

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

基礎会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

募集要項

Our client in automotive manufacturing industry is looking for 'Account Payable' professional. If you are willing to work with a company that is committed to produce the best quality of products and work in supportive and international environment, this is a very exciting opportunity!

Client Details

About the global business

A major European manufacturer of commercial vehicles, renowned for producing 'the best quality of trucks,' specializes in heavy trucks and buses. This company is also a leading producer of diesel engines for heavy vehicles, as well as for marine and general industrial applications.

About Japan business

Established in the late 2000s, the Japanese branch of this major commercial vehicle manufacturer focuses on domestic sales and after-sales service of a wide range of large tractors, trucks, buses, and industrial engines. Aligned with the company's core principles of prioritizing customers, embracing diversity, and streamlining logistics, their objective is to serve

as a valuable business partner that enhances profitability for their Japanese clientele.

Description

- Responsible for the daily booking of transactions for vendor invoices including AP invoices, Auto withdrawal , COGS, warranty, WEB invoices etc in Axapta integrated from other sources and arrange payments (urgent and monthly payments)
- Manage suppliers master on Axapta (register new suppliers etc)
- Verify and rectify Expense report and Company Card
- Prepare payment of Expense report and Company Card
- Other AP related tasks

Job Offer

- Salary budget up to 7.5M
- 10% bonus
- Hybrid work up to 2 days
- Flexible time
- Very close and international environment with flat culture

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Yaya Vichitranon at +81 3 6832 8668.

スキル・資格

- Demonstrated knowledge of accounts systems, procedures and practise
- Business level Japanese
- Excellent organisational and administrative skills
- Proven ability to work accurately with figures and spreadsheets in combination with good computer skills
- Team player with willing and enthusiastic approach

会社説明

About the global business

A major European manufacturer of commercial vehicles, renowned for producing 'the best quality of trucks,' specializes in heavy trucks and buses. This company is also a leading producer of diesel engines for heavy vehicles, as well as for marine and general industrial applications.

About Japan business

Established in the late 2000s, the Japanese branch of this major commercial vehicle manufacturer focuses on domestic sales and after-sales service of a wide range of large tractors, trucks, buses, and industrial engines. Aligned with the company's core principles of prioritizing customers, embracing diversity, and streamlining logistics, their objective is to serve as a valuable business partner that enhances profitability for their Japanese clientele.