

Air Operation Staff

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募集職種

人材紹介会社

マイケル・ページ・インターナショナル・ジャパン株式会社

求人ID

1474883

業種

物流・倉庫

雇用形態

正社員

勤務地

東京都 23区

給与

経験考慮の上、応相談

更新日

2024年08月16日 00:00

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

募集要項

The role will manage import/export operations for air cargo, manage flight reservations for export cargo, arrangements for collection, customs clearance, etc. The role will also liaison with domestic customers, and contact with overseas branches and agents.

Client Details

The company is a leading logistics service provider with global operations. With over 30,000 employees across 1,120 sites, the company provides solutions for a wide variety of different sectors to complete supply chain including multimodal transport operations, warehousing, customs clearance as well as innovative value-added services.

Description

- Import/export operations for air cargo
- Arrival guidance for import cargo and arrangements for customs clearance, delivery, etc.
- Flight reservations for export cargo, arrangements for collection, customs clearance, etc.
- Liaison with domestic customers

- Contact with overseas branches and agents
- Correspondence work
- Data entry, invoice creation, payment arrangement, etc.

Job Offer

- Multiple career paths and with an international and diverse working environment
- Insurance
- Great work environment

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Maribeth Mockovak on +XX XXXX XXXX (NS phone number)

スキル・資格

- Those with experience in trade/international logistics/forwarder operations
- Those with experience in air cargo operations and customer service at forwarders are welcome.
- Basic PC operations (Excel, Word, Outlook)
- English proficiency at a level that allows you to exchange emails in simple English

会社説明

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