



## Talent Acquisition Specialist (Recruiter)

Flexitime | WFH | International Company

### 募集職種

#### 人材紹介会社

アイウィルキャピタル合同会社

#### 採用企業名

B2B Technology company, that manufactures hardware products for

#### 求人ID

1473581

#### 業種

自動車・自動車部品

#### 雇用形態

正社員

#### 勤務地

神奈川県, 川崎市高津区

#### 給与

500万円 ~ 850万円

#### 更新日

2024年07月02日 01:00

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

流暢

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

大学卒 : 学士号

#### 現在のビザ

日本での就労許可が必要です

### 募集要項

- Responsible for the full life cycle in talent sourcing and recruitment process
- Play a proactive role during briefing sessions with hiring managers alongside staffing manager
- Develop a thorough understanding of the profiles for which you are searching by forming and maintaining a relationship with hiring managers.
- Actively search for the best and brightest candidates utilizing the internet and other recruitment methodologies by building long-and short lists via active Sourcing
- Responsible to conduct national wide staffing projects in alignment with the TA Hub
- Pitch and represent the company on the phone on the external market
- Qualify potential candidates via phone / Teams Interview
- Conduct face-to-face shortlist interviews
- Acting as an HR business advisor for the hiring Manager and leadership
- Conduct salary negotiations (depends on level) and salary packages

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スキル・資格

- Bachelor's degree in Business Administration, Human Resources, or other related discipline
- Min. 3-5 years' experience in a corporate or agency recruitment role.
- Experience in assessing applicants/candidates' quality, skills and fit
- Experience in managing relationships with candidates throughout the recruiting process, as well as hiring managers
- Commercial Acumen: Previous experience in selling roles and actively attracting candidates. Able to articulate and sell company culture and business overview to the candidate
- Communication Skills: Excellent verbal and written communication skills required. Strong communication skills and a proactive nature are essential; able to speak confidently to people at all levels.
- Personality Traits: A tenacious self-starter with creative problem-solving skills. Sense of urgency and ability to prioritize. You will be able to work under pressure in a fast-paced environments.
- Ability to use Applicant Tracking Systems with strong understanding of requisition processes. Ability to handle volume recruiting in a fast paced, structured environment, adhering to strict deadlines.

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会社説明