



## Executive Accountant

### 募集職種

#### 人材紹介会社

Advisory Group株式会社

#### 求人ID

1465642

#### 業種

その他（金融）

#### 雇用形態

正社員

#### 勤務地

東京都 23区

#### 給与

800万円 ~ 850万円

#### 更新日

2025年01月10日 02:00

### 応募必要条件

#### 職務経験

6年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

流暢

#### 最終学歴

大学卒：学士号

#### 現在のビザ

日本での就労許可が必要です

### 募集要項

#### Key Duties and Responsibilities

The following duties and responsibilities generally refer to tasks if not specified otherwise.

##### Financial Reporting

Preparation of the monthly, quarterly and annual financial reporting and assist the preparation of consolidated financial statements under JGAAP

Working closely with the external auditors and IPO consultants to prepare the annual securities report in compliance with the requirements under Financial Instruments and Exchange Act (FIEA)

Support J-SOX implementation

Support grant reporting

Support financial reporting of group companies under IFRS 2 Accounting & Administrative Tasks

Examining expense claims by vendors and employees

Preparing journal entries, maintaining ledgers and reconciling accounts for Japan and Singapore entity

Invoicing and performing intercompany reconciliation.

Managing remittance and related functions for all banking accounts

Assisting tax filing and tax payment

Cooperating with other departments to provide necessary information for project management, budget analysis etc

Other ad-hoc activities and tasks as assigned

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## スキル・資格

Share and exemplify the Company's Guiding Principles and high level of ethical behavior and trustworthiness

Over 5 years of experience in accounting or financial reporting in compliance with JGAAP /IFRS preferred. The experience in an IPO preparation company or publicly listed company and IFRS experience are plus

Being a Certified Public Accountant is a big plus. The Official Business Skills Test in Bookkeeping 2nd grade or above (日商簿記 2 級以上) is a plus

Be passionate, aspirational, and highly motivated to commit to the goal achievement even in difficult situation

Strong interpersonal and communication skills

Fluency in English and Japanese

Proficiency in Microsoft Excel or Google Spreadsheet

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## 会社説明