



## Property accountant | ~15M

WFH, Performance bonus etc

## 募集職種

## 人材紹介会社

アイウィルキャピタル合同会社

## 採用企業名

Client is a leading global investment company for logistic facil

## 求人ID

1462764

## 業種

アセットマネジメント

## 会社の種類

中小企業 (従業員300名以下) - 外資系企業

## 外国人の割合

外国人 少数

## 雇用形態

正社員

## 勤務地

東京都 23区

## 給与

1500万円 ~ 1800万円

## 勤務時間

9 : 00~17 : 30 (うち、休憩60分)

## 休日・休暇

(休日): 土、日、祝日

## 更新日

2024年12月25日 03:00

## 応募必要条件

## 職務経験

3年以上

## キャリアレベル

中途経験者レベル

## 英語レベル

ビジネス会話レベル

## 日本語レベル

流暢

## 最終学歴

大学卒 : 学士号

## 現在のビザ

日本での就労許可が必要です

## 募集要項

## Responsibilities

- Perform NOI analysis and overall trend analysis, and make optimization recommendations to the property management department that manages facilities

- Create PM Report (development properties, J-REIT properties)
- System management and operation of Lease information, which serves as the company's database and information source for other departmental systems ⇒Consignment details: Invoicing, property expense payment

[Rewards and career benefits]

· Since one person is in charge of each transaction, they can be involved in a wide range of tasks, from contract conclusion to operational management during the period and sales.

· In the future, we plan to expand the scope of our work to include not only performance analysis but also NOI income and expenditure forecasting, which is done by other groups (FP&A), so there will be opportunities to acquire further knowledge.

- Because we are a small team, it is easy to express your opinions on what you want to do and suggestions for improvement, and you can be actively involved in improving business operations.

[Assumed position]

Associate/Manager

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## スキル・資格

### Qualifications

《Requirements》

- Excel experience required (ability to create PM reports, budgets, income and expenditure management, etc.)
- Person with administrative experience in AM, PM (interim accounting management), back office experience
- University graduate or above

《Preferred conditions》

- PM Report , experienced in budget creation, income and expenditure management/analysis

[What kind of person will match?]

- Those who can perform accurate and efficient administrative processing
- Those with strong communication skills
- People who can take the initiative and carry out work without waiting for instructions, checking with their superiors as necessary. People who are bright and positive.

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## 会社説明