



【1名限定募集！】 Senior Desktop Support Analyst

募集職種

人材紹介会社

Cornerstone Recruitment Japan 株式会社

採用企業名

米系グローバル投資運用会社

求人ID

1460729

業種

アセットマネジメント

会社の種類

大手企業 (300名を超える従業員数) - 外資系企業

雇用形態

正社員

勤務地

東京都 23区

給与

800万円 ~ 1100万円

更新日

2025年02月05日 03:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可が必要です

募集要項

【職務内容】

This position will be responsible for general desktop support for the Tokyo office, as well as remote support for other offices as needed.

- Setup, configuration, installation, and troubleshooting support
- Support including training, mentorship, and expert roles in specific software groups and group representation on large, multi-functional projects.
- Develop and track performance measurements and determine the optimal system configuration
- Identification of problems, creation of project plans/schedules, execution, and measurement of results for software related projects
- Serve as a local point of contact for the global IT team, removing, installing, and replacing servers and other hardware.

- Collaborate with APAC desktop managers and team members to resolve IT issues that occur in the workplace.
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スキル・資格

【応募条件】

- Desktop support experience (3+ years)
 - Self-starter based in the APAC region who can thrive in a multicultural environment
 - MS Office 365 troubleshooting skills (advanced level)
 - Interpersonal skills to work with managers at all levels in both Japanese and English
 - Experience using ServiceNow
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会社説明