



## Fund Manager ~15M (negotiable), 30代~40代

WFH, Performance bonus etc

### 募集職種

#### 人材紹介会社

アイウィルキャピタル合同会社

#### 採用企業名

A leading global investment company for logistics, facilities an

#### 求人ID

1460401

#### 業種

アセットマネジメント

#### 会社の種類

中小企業 (従業員300名以下) - 外資系企業

#### 外国人の割合

外国人 少数

#### 雇用形態

正社員

#### 勤務地

東京都 23区

#### 給与

900万円 ~ 1500万円

#### 勤務時間

9 : 30~18:00 実働7.5 時間、休憩60 分

#### 休日・休暇

(休日): 土、日、祝日

#### 更新日

2025年01月17日 07:00

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

流暢

#### 日本語レベル

流暢

#### 最終学歴

大学卒 : 学士号

#### 現在のビザ

日本での就労許可が必要です

### 募集要項

#### Responsibilities

\*We will assign you to the following team according to your aptitude and aspirations.

#### <Fund Operation Team>

- Overseas/domestic investor reporting for funds under management (opportunistic to core)
  - General cash management operations (capital calls, capital reductions, dividends, etc.)
  - Overseas/domestic vehicles for each fund (IFRS) · Monthly/quarterly/annual closing operations and audit support related to JGAAP)
  - Coordination with external accounting firms outsourcing SPC accounting operations, quality control and monitoring
- Private open-end placement Fund management operations for the fund
  - Fund performance and monitoring
  - Investor Relations (domestic & overseas IR), investment unit management, various reporting responses, planning and promotion of portfolio strategy through cooperation with the asset management team, annual operation plan, and budget
  - Creation, risk/return analysis of investment projects, consideration of sales (Hold-Sell Analysis), and support for execution / fundraising

[Grade]

Manager

#### スキル・資格

##### 《Requirements》

- Basic knowledge of accounting/bookkeeping or investment/finance
  - Business-level Excel skills (can handle vlookup and sumif sufficiently)
  - University graduate or above
- \*However, personality aspects (cooperation, communication skills, logical thinking)

(Desired requirements)

Experience in investment and financing in the real estate field

- Work experience related to fund management and asset management
- Experience in managing outsourced companies
- Experience in communicating with overseas bases
- Basic English skills (Ability to read and write emails, etc.)
- Person with qualifications such as US certified public accountant, certified public accountant, tax accountant, etc.
- Accounting experience according to international accounting standards

The desired profile...

- Those who are willing to take on new challenges that they have never experienced in their career and enjoy it
- Those who are able to build good relationships with their own team, staff at the Singapore headquarters, and other departments
- Those who can flexibly respond to the growth and changes of the company
- Those who can think independently and take action
- Those who can work collaboratively
- Business partners (auditing corporations, tax accountant corporations, outsourcing business)
- Those who are able to communicate well and build good relationships with accounting firms

#### 会社説明