

 BIOS  
IT MANAGED SOLUTIONS

## Hardware Support Engineer

**\*\*\*HOT JOB**

### 募集職種

**採用企業名**  
株式会社バイオス**求人ID**  
1068269**業種**  
Sler・システムインテグレーター**雇用形態**  
契約**勤務地**  
東京都 23区**給与**  
経験考慮の上、応相談**更新日**  
2025年04月04日 05:00

### 応募必要条件

**職務経験**  
3年以上**キャリアレベル**  
中途経験者レベル**英語レベル**  
ビジネス会話レベル**日本語レベル**  
ビジネス会話レベル**最終学歴**  
高等学校卒**現在のビザ**  
日本での就労許可が必要です

### 募集要項

- ・ Hardware Break Fix Support
- ・ On-Site Software Support
- ・ IMACD (Install, Move, Add, Change, De-install)
- ・ Printer and Mobile device Support
- ・ IT Concierge support
- ・ Executive (VIP) Support
- ・ Remote Support for remote and travel users

- Video (audio) Conference Room Support
- PC environment construction work for new employees
- Asset management for PC and peripheral devices
- Spares/Loaners Pool Management
- Hands and eye support (Smart Hands Services)
- Computer, Data Room and Network Closet Administration
- Manage and maintain operational manuals
- Support Audit related activities
- Support Pilot testing of newly installing software or hardware
- Participate in internal and customer meetings
- Project support
- Refresh and Refresh Coordinator
- Prepare and provide the backfill resource when regular on-site person is on leave
- Create and maintain support related procedure and documents

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#### スキル・資格

at last 2~3 years of experience in Customer support in the above area

Must have business level both in Japanese (JLPT2) and in English

Foreigners welcome, but must have proper Japanese working visa, and currently residing in Japan

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#### 会社説明

BiOS was formed in 1998 (as a division of LINC Media Inc.) and has evolved into a premier IT solutions and outsourcing company. With this evolution BiOS was spun off from LINC Media to create a separate and independently operating company in 2010, now registered as BiOS Inc. BiOS provides solutions and services to a wide range of small and large foreign firms in Japan.

Over the years BiOS has developed the benchmark for bilingual IT Solutions in Tokyo, built on the principle of providing honest and affordable services customized and tailored to our client's needs.

We are always looking for bilingual IT professionals to join our onsite and internal teams. We pride ourselves in recruiting talented and ambitious engineers from all over the world.

Currently our teams include bilingual technical, sales and administration staff from more than 10 countries making BiOS a dynamic IT Team where intellect and creativity and a strong work ethic are all rewarded.

Start your future today with BiOS.