



JAC Recruitment

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Thailand

PR/116865 | Hotel Manager (Pre-opening)

Job Information

Recruiter[JAC Recruitment Thailand](#)**Job ID**

1534283

Industry

Tourism

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

April 22nd, 2025 14:46

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Key Responsibilities:

- Oversee all aspects of the hotel's pre-opening activities, including recruitment, training, and development of staff.
- Develop and implement operational policies and procedures to ensure smooth and efficient hotel operations.
- Collaborate with various departments to ensure all pre-opening tasks are completed on time and within budget.
- Establish and maintain strong relationships with vendors, contractors, and local authorities.
- Monitor and manage the hotel's budget, ensuring financial targets are met.
- Ensure compliance with all health, safety, and regulatory requirements.
- Lead and inspire the team to deliver exceptional guest service and achieve high levels of guest satisfaction.

- Implement marketing and promotional strategies to drive business and increase brand awareness.

Qualifications:

- Bachelor's degree in Hospitality Management, Business Administration, or a related field.
- At least 7 years of experience in hotel management, with a focus on pre-opening projects.
- Strong leadership and team management skills.
- Excellent communication and interpersonal skills.
- In-depth knowledge of hotel operations, including front office, housekeeping, food and beverage, and maintenance.
- Ability to work under pressure and meet tight deadlines.
- Strong problem-solving and decision-making abilities.
- Proficiency in hotel management software and Microsoft Office Suite.
- Excellent communication skill in Thai and English.

Company Description