



Accounting Manager/経理マネージャー

Global Company

Job Information

Recruiter

iWill Capital G.K.

Hiring Company

Our client is a US-based manufacturing company specializing in m

Job ID

1530353

Industry

Other (Manufacturing)

Company Type

Large Company (more than 300 employees) - International Company

Non-Japanese Ratio

Majority Japanese

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards, Shinagawa-ku

Salary

8 million yen ~ 12 million yen

Refreshed

April 2nd, 2025 16:24

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

As a key member of the Finance team, the Accounting Manager will be responsible for overseeing all accounting operations, including cash management, accounts receivable/payable, general ledger, and taxation. This role ensures compliance with global policies, supervises team members in month-end closings, and maintains internal controls to uphold financial integrity.

Key Responsibilities

- Manage and maintain the general ledger, ensuring compliance with global accounting policies.
 - Oversee month-end closings, ensuring timely completion and report distribution.
 - Prepare statutory financial statements and provide external tax accountants with necessary data for tax returns.
 - Review travel and entertainment reports to ensure adherence to global, regional, and local policies.
 - Verify supplier invoices and maintain compliance with procurement, accounts payable, and authorization policies.
-

Required Skills

Qualifications & Experience

- **Education:** Bachelor's degree in Accounting or related field.
- **Certifications:**
 - Bookkeeping Level 2 (必須)
 - USCPA or Certified Tax Accountant (partially passed preferred)
 - Understanding of USGAAP and JGAAP accounting principles.
- **Work Experience:**
 - 3-5 years of accounting experience in a manufacturing or trading company, preferably within an industrial sector.
 - Experience working in a US-listed company is a plus.
- **Technical Skills:**
 - Proficiency in finance modules of major ERP systems (SAP, Oracle, JD Edwards).
 - Familiarity with consolidation systems such as HFM and SAP.
 - Strong Microsoft Excel, PowerPoint, and Office Suite skills.
- **Language Skills:**
 - Proficient in business email writing.
 - Ability to communicate effectively with finance teams across the APAC region.

This is an excellent opportunity for an experienced accounting professional to contribute to a global organization while enhancing their expertise in international finance and compliance. If you are detail-oriented and thrive in a dynamic, multinational environment, we encourage you to apply!

Company Description