



HR manager for international event company (Nagoya) Exclusive job

Job Information

Recruiter

[en world Japan K.K](#)

Hiring Company

International event company

Job ID

1530237

Industry

Amusement, Entertainment

Company Type

Large Company (more than 300 employees) - International Company

Non-Japanese Ratio

Majority Non-Japanese

Job Type

Contract

Location

Aichi Prefecture, Nagoya-shi Minami-ku

Salary

10 million yen ~ 13 million yen

Salary Bonuses

Bonuses paid on top of indicated salary.

Refreshed

April 1st, 2025 14:57

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Native

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

- Develop and execute a robust recruitment strategy to address the significant staffing needs for the Asian Games.
- Oversee the hiring of a large volume of personnel in a compressed timeline, collaborating closely with internal stakeholders and external recruitment partners.
- Plan and manage the workforce ramp-up for the event and the post-event ramp-down, ensuring resources are aligned with operational demands.
- Oversee the transition of personnel post-event, including redeployment or terminations, ensuring full compliance with local labour laws and regulations.
- Design and implement HR policies and procedures that ensure both legal compliance and operational efficiency.
- Provide oversight for employment

contracts, personnel administration, and the management of HR processes. • Act as a senior HR business partner to GL Events' ongoing operations in Japan, offering HR guidance to the management team. • Serve as the key HR liaison between GL Events' global leadership and local teams, ensuring alignment with company-wide goals and initiatives. • Recruit and lead a high-performing HR team to manage the recruitment, onboarding, and administrative functions required for the Asian Games. • Delegate tasks effectively within the HR team to meet deadlines and fulfil project demands. • Keep personnel administration records.

Required Skills

• Extensive experience in HR and Office management, particularly in large-scale projects or major events within international environments. • Proven leadership ability with a strong track record of building and managing teams while overseeing multiple HR functions. • Strong strategic and operational skills, including expertise in talent acquisition, employee lifecycle management, and policy development. • In-depth knowledge of Japanese labour laws and regulations, with the ability to ensure full compliance. • Experience working in international, multicultural environments with an understanding of cross-cultural team dynamics. • Fluency in both Japanese and English (spoken and written) is required. • Strong communication and interpersonal skills, with the ability to engage and influence senior leadership and stakeholders. • A hands-on, solution-oriented mindset with the ability to thrive in fast-paced, high-pressure environments.

Company Description