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## Finance Specialist - Leading Leisure Company - Up to 8mil

### Finance Specialist - Up to 8mil

#### Job Information

**Recruiter**
[Michael Page](#)
**Job ID**

1528132

**Industry**

Other

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

5 million yen ~ 8 million yen

**Refreshed**

March 22nd, 2025 07:17

#### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

Daily Conversation

**Minimum Japanese Level**

Fluent

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

#### Job Description

We are seeking a dedicated Finance Specialist to provide financial guidance and support to the team in the leisure, travel and tourism industry. The ideal candidate will have a deep understanding of financial regulations, budgeting and forecasting, and financial analysis.

**Client Details**

Our client is a large organization within the leisure, travel and tourism industry. With a robust team that spans across multiple countries, they specialize in providing high-quality services to their vast customer base. They maintain a strong focus on innovation, customer satisfaction, and market leadership.

**Description**

- Maintain financial records and ledgers.
- Process accounts payable/receivable.
- Ensure financial policy compliance.
- Prepare financial reports.
- Manage payroll and expenses.
- Support audits.

- Organize financial documentation.
- Administer financial systems.
- Handle vendor payment communication.
- Assist with finance admin tasks.

#### **Job Offer**

- Comprehensive benefits package.
- Opportunity to work in a supportive and professional environment.
- A chance to contribute to a company that is a leader in the leisure, travel and tourism industry.

We encourage all qualified candidates, who are ready to contribute to the team and advance their career as a Finance Specialist, to apply.

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Hai Le at +81 3 6832 8623.

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#### **Required Skills**

A successful Finance Specialist should have:

- High proficient in Japanese and English OR Chinese
- Demonstrated experience in core accounting functions (e.g., AP/AR, GL).
- Proficiency in financial reporting and reconciliations.
- Strong understanding of accounting principles and standards (e.g., GAAP).
- Expertise in accounting software and systems.
- Meticulous attention to detail and strong analytical skills.

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