



## PR/094874 | Shipping Coordinator

### Job Information

**Recruiter**[JAC Recruitment Singapore](#)**Job ID**

1525984

**Industry**

Restaurant, Food Service

**Job Type**

Permanent Full-time

**Location**

Singapore

**Salary**

Negotiable, based on experience

**Refreshed**

March 11th, 2025 10:43

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### OVERVIEW

We are looking for a Shipping Coordinator for Japanese Food company.

#### JOB RESPONSIBILITIES

- Correspondence with supplier, customers, freight forwarder on shipment arrangement
- Negotiation with Supplier & Customers on complaints
- Manage Inventory management.

## **JOB REQUIREMENTS**

- Experience in Import, export and domestic shipment and shipping documentation

## **BENEFITS**

- Working Hour 9am to 5.30pm
- Salary range around S\$3,500
- AWS: Yes
- AL : Start from 12 days. and Maximum is 18 days

I regret to inform that only shortlisted candidates will be contacted by JAC consultants, thank you for your understanding.

JAC Recruitment Pte. Ltd.

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Company Description