



【1000～1200万円】 Accounting Manager

外資系メーカーでの募集です。 税務のご経験のある方は歓迎です。

Job Information

Recruiter

JAC Recruitment Co., Ltd.

Hiring Company

外資系メーカー

Job ID

1524913

Industry

Automobile and Parts

Company Type

International Company

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

10 million yen ~ 12 million yen

Work Hours

09:00 ~ 17:30

Holidays

【有給休暇】初年度 10日 4か月目から 【休日】完全週休二日制 年末年始 慶弔休暇 【有給休暇】※初年度の有給休暇は最大10...

Refreshed

April 17th, 2025 11:01

General Requirements

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Native

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

【求人No NJB2280355】

Position Summary

A team member of One Finance is responsible for all accounting areas of sales company which include cash A/R and A/P G/L and taxation. Performs daily operations and closing assignments and supervises and supports other team members to complete month end closings to meet company due dates. Maintains internal controls to be compliant with global policies and encourages all team members of the sales company to in compliance with the global policies.

■Essential Functions

- Initiates and enters journal entries and maintains general ledger to be compliant with the global policy.
- Ensures month end closing and closing packages completed and closing reports distributed on due.
- Prepares statutory financial statements and provide external tax accountants with data for tax returns.
- Reviews Travel and Entertainment reports and ensure global regional and country travel policies in place.
- Reviews supporting documents of supplier invoices and ensure purchase to payment process to be compliant with all corresponding global policies such as procurement for purchase requisitions and purchase orders accounts payable for 3 way matching and delegation of authorization for dual signatures

Required Skills

■Qualifications

- Bachelor of science in accounting or equivalent
- Accounting qualifications

The second grade of Book keeping must and USCPA or Certified Tax Account partially passed plus

Interests in USGAAP accounting and JGAAP accounting

Experiences in annual tax returns

- Work experiences

3 5 years experiences in accounting department of a manufacturing company or a trading company of industrial products and a US listed company plus

Interests in working for a US listed company.

- IT system experiences

Finance module of one of major ERP systems such as SAP Oracle and JD Edwards.

A consolidation system such as HFM and SAP plus

Microsoft excel office power point etc.

- Command of English

Reads and writes of business e mails

Conversation with finance team members in APAC region

Company Description

ご紹介時にご案内いたします