



PR/116800 | Finance and Accounting Supervisor

Job Information

Recruiter
[JAC Recruitment Thailand](#)
Job ID

1524287

Industry

Retail

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

April 15th, 2025 05:01

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

A leading Premium-quality textile manufacturer is well-known as a specialist in top-quality swimwear.

Position: Finance & Accounting Supervisor

Salary: 40,000 – 50,000 THB / month

Welfares: Bonus and others benefit

Location: Chonburi

Working Day: Monday to Friday

JOB RESPONSIBILITIES:

- Manage a team for daily accounting operations including accounting AP, AR, GL, and Taxation
- Prepare Petty cash on hand /monthly/daily and maintain cash controls
- Booking for payment transactions (PV)
- Review payment transactions and coordinate with the bank
- Review finance transactions and payment voucher
- Bank reconcile report with Bank Statement
- Balance sheet reconciliation report monthly
- Support for Month-end and Year-end closing processes.
- Prepare for cash forecast and conduct detailed support business decisions.
- Develop and enforce internal control to improve operational efficiency
- Ensure compliance with the accounting standard and accuracy in the financial report

QUALIFICATIONS:

- Bachelor's degree in Accounting. Finance or related field.
- Minimum of 5 years experience in Finance and Accounting.
- Proficiency with accounting software and financial management systems (AS400, Dynamics 365)
- Excellent Microsoft Office and computer skills.
- Good knowledge of Thai Accounting Standard

Company Description