



## PR/094845 | Import and Export Supervisor

### Job Information

**Recruiter**

JAC Recruitment Singapore

**Job ID**

1523579

**Industry**

Other

**Job Type**

Permanent Full-time

**Location**

Singapore

**Salary**

Negotiable, based on experience

**Refreshed**

March 25th, 2025 19:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

Import and Export Supervisor - Cosmetic Industry

We are seeking an experienced Import & Export Supervisor to oversee and manage international shipments, ensure compliance with trade regulations, and coordinate customs documentation. The role involves handling the registration of cosmetic applications, liaising with regulatory authorities, and ensuring smooth clearance of goods.

#### Key Responsibilities:

- Oversee import and export operations, ensuring compliance with local and international regulations.
- Manage the registration process for cosmetic products, including documentation and regulatory submissions.

- Monitor changes in trade regulations and implement necessary adjustments.
- Maintain accurate records of registration, licenses, and regulatory approvals.

Requirements:

- Bachelor's degree in Supply Chain, Business Administration, or a related field.
- Minimum of 3-5 years of experience in import/export operations in the cosmetic industry.
- Proven experience in handling cosmetic product registration.
- Strong knowledge of international trade regulations and customs procedures.
- Excellent communication and problem-solving skills.  
Proficiency in Microsoft Office and logistics software.

Interested applicants click [APPLY NOW](#)

Do note that we will only be in touch if your application is shortlisted.

Jennifer Maria Hardicar  
JAC Recruitment Pte Ltd  
EA License Number: 90C3026  
EA Personnel: R1987984

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## Company Description