



PR/094845 | Import and Export Supervisor

Job Information

Recruiter[JAC Recruitment Singapore](#)**Job ID**

1523579

Industry

Other

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

April 22nd, 2025 21:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Import and Export Supervisor - Cosmetic Industry

We are seeking an experienced Import & Export Supervisor to oversee and manage international shipments, ensure compliance with trade regulations, and coordinate customs documentation. The role involves handling the registration of cosmetic applications, liaising with regulatory authorities, and ensuring smooth clearance of goods.

Key Responsibilities:

- Oversee import and export operations, ensuring compliance with local and international regulations.
- Manage the registration process for cosmetic products, including documentation and regulatory submissions.

- Monitor changes in trade regulations and implement necessary adjustments.
- Maintain accurate records of registration, licenses, and regulatory approvals.

Requirements:

- Bachelor's degree in Supply Chain, Business Administration, or a related field.
- Minimum of 3-5 years of experience in import/export operations in the cosmetic industry.
- Proven experience in handling cosmetic product registration.
- Strong knowledge of international trade regulations and customs procedures.
- Excellent communication and problem-solving skills.
Proficiency in Microsoft Office and logistics software.

Interested applicants click [APPLY NOW](#)

Do note that we will only be in touch if your application is shortlisted.

Jennifer Maria Hardicar
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EA Personnel: R1987984

Company Description