



PR/086608 | Operations Manager

Job Information

Recruiter

JAC Recruitment USA

Job ID

1523528

Industry

Amusement, Entertainment

Job Type

Permanent Full-time

Location

United States

Salary

Negotiable, based on experience

Refreshed

April 22nd, 2025 21:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company and Job Overview

Japanese video game publisher is seeking an Operations Manager to join their team. The Operations Manager is responsible for leading and overseeing the procurement function within the organization and is responsible for overseeing the efficient management and control of all inventory-related activities within the organization.

Job Responsibilities

- Develop and implement procurement strategies that align with the organization's goals and objectives.
- Conduct regular inventory audits and cycle counts to ensure accuracy.
- Identify and address discrepancies or variances in inventory levels.
- Implement and enforce inventory control policies and procedures.
- Minimize overstocking and stockouts through effective inventory management.
- Manage and maintain strong relationships with key suppliers.
- Optimize Procurement Process
- Manage cost control and budget
- Prepare and present regular reports on procurement performance and key performance indicators.

- Analyze data to identify opportunities for improvement and cost reduction.
- Process sales order.

Job Requirements

- Bachelor's degree in Business, Supply Chain Management, or a related field (Master's degree preferred).
- Several years of experience in procurement, with a proven track record in leadership roles.
- Strong negotiation skills and the ability to build and maintain vendor relationships.
- Knowledge of procurement software and tools.
- Excellent communication and interpersonal skills.
- Analytical mindset with attention to detail.
- Familiarity with relevant laws and regulations.
- Proficiency with Google workspace and Microsoft Office Suite.

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Company Description