



PR/094557 | Accounting Associate (Investment Firm)

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1522206

Industry

Bank, Trust Bank

Job Type

Permanent Full-time

Location

Hong Kong

Salary

Negotiable, based on experience

Refreshed

February 18th, 2025 10:32

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company and Job Overview

JAC's client is a foreign Investment Firm to look for an Accounting Associate with competitive package.

Job Responsibilities

- Bookkeeping for management company, advisory entities and the holding company based in various jurisdictions: Hong Kong, Japan and other countries
- Learn the financial rules from Securities and Futures Commission (SFC) and apply to company as appropriate.
- Receive, review, refute or confirm expenses for: research expenses, company expenses, employee expenses and fund expenses.
- Participate in the payments process.

- Assist COO & Accounting Analyst to answer questions from the corporate company's auditors.
- Test software to add efficiency to corporate company's processes.
- Assist Accounting Analyst and COO with corporate tax work and legal structuring research, review for possible corporate expansion (i.e.: Vietnam, etc.).

Job Requirements

- Bachelor of Accounting (or the equivalent).
- Experience with U.S. GAAP or IFRS.
- Experience with bookkeeping/audit for corporate service company or a financial services company (2 years minimum).
- Advanced English (minimum: IELTS 6.5 / TOEIC 945 / TOEFL iBT 90, or equivalent).
- Optional
 - CPA (or its equivalent) is preferred but not required.
 - A candidate from a Big 4 accounting firm is preferred but not required.
 - Experience with HF/PE structures is a preferred but not required.

Note: to be considered, please prepare 02–3-minute video introducing yourself in English (e.g., using a mobile phone).

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Company Description