



PR/122764 | Assistant Department Head of Compliance

Job Information

Recruiter
[JAC Recruitment Indonesia](#)
Job ID

1522175

Industry

Bank, Trust Bank

Job Type

Permanent Full-time

Location

Indonesia

Salary

Negotiable, based on experience

Refreshed

February 18th, 2025 10:17

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Qualifications:

- Academic background preferably in Law, Finance, Economics, Information Technology.
- At least 10 years of relevant experience in a Financial Institution (preferably within a wholesale banking environment) or Financial Authority or as consultant/external auditor.
- Experience in providing summary of regulation (at the minimum BI, OJK regulations) and conduct gap analysis.
- Experience in providing review on Policy as well as Procedure to be in line with prevailing laws and regulations.
- Agile and take initiatives, enjoy meeting new challenges and know how to approach multiple tight deadlines.
- Experience with advising on compliance matter for corporate banking business (corporate loan, treasury, FITB product).
- A completed certified Compliance Officer will be a plus.
- Having completed BSMR certification at the minimum level 5 (using current level categorization).
- Able to multitask on several assignments at the same time.
- Fluent in English both in writing and speaking.

Job Description:

- Handling compliance check and training as scheduled in Compliance Program.
- Review Bank's policy and procedure related to compliance matter.
- Provide analytical and administrative support to superior in responding to consultation or compliance aspect mainly in

Market/Treasury activities.

- Handle review and consultation on new product/services related process.
- Provide mentoring assistance through guidance and collaborative work in administrative process in Compliance Department.
- As a double checker for tasks in compliance.

Company Description