



PR/122761 | HRGA, HRBP, People Development Manager

Job Information

Recruiter

JAC Recruitment Indonesia

Job ID

1522173

Industry

Other (Trade)

Job Type

Permanent Full-time

Location

Indonesia

Salary

Negotiable, based on experience

Refreshed

April 1st, 2025 08:01

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Responsibilities:

- Oversee all HRGA activities, including recruitment, employee relations, payroll, benefits administration, and compliance with labor laws.
- Act as a strategic advisor to senior management, aligning HR strategies with business goals, and providing guidance on HR policies and practices.
- Design and implement training programs to enhance employee skills and career development. Foster a culture of continuous learning and professional growth.
- Conduct capability assessments, design blended learning solutions, and create a coaching culture within the organization.
- Develop and implement performance management systems to ensure high performance and productivity.
- Implement initiatives to improve employee engagement and satisfaction.
- Support organizational change initiatives and ensure smooth transitions.
- Maintain effective communication with internal teams, external partners, and employees to ensure alignment and collaboration.

Requirements:

- Bachelor's or Master's degree in Human Resources, Business Administration, or a related field.
- 7+ years of experience in HR management, with specific experience in HRGA, HRBP and training and development roles.

- Have experience working in Japanese companies will be prioritized
 - Ability to align HR strategies with business goals.
 - Excellent verbal and written communication skills.
 - Strong analytical skills to interpret data and make informed decisions
 - Proven leadership skills to manage teams, departments and drive initiatives.
 - Familiarity with HR software and tools, as well as training and development platforms.
 - Flexibility to adapt to changing business environments and regulations.
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Company Description