



PR/122728 | Finance Executive

Job Information

Recruiter

JAC Recruitment Indonesia

Job ID

1522168

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Indonesia

Salary

Negotiable, based on experience

Refreshed

April 1st, 2025 08:01

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Key Responsibilities:

- Manage the budget for payments, checks, customer payments, and daily financial activities.
- Oversee SAP expense-related activities, including payroll and cash advances.
- Translate communications and documents as required.
- Exhibit strong analytical skills and attention to detail in financial reporting and documentation.

Qualifications:

- Bachelor's degree in accounting, Finance, or a related field.
- Proficiency in both Mandarin and English (oral and written) is essential.

- Strong analytical and detail-oriented skills.
- Proficient in Microsoft Office and accounting software (SAP).
- Willingness to work at the Head Office in Sunter.

Company Description