



PR/094538 | HR support.

## Job Information

### Recruiter

JAC Recruitment Vietnam Co., Ltd

### Job ID

1521704

### Industry

Audit, Tax Accounting

### Job Type

Permanent Full-time

### Location

Vietnam

### Salary

Negotiable, based on experience

### Refreshed

April 22nd, 2025 00:00

## General Requirements

### Minimum Experience Level

Over 3 years

### Career Level

Mid Career

### Minimum English Level

Business Level

### Minimum Japanese Level

Business Level

### Minimum Education Level

Associate Degree/Diploma

### Visa Status

No permission to work in Japan required

## Job Description

### Company and job overview

Our client is a consultant company.

### Job Responsibilities

- Support visa and work permit application procedures for Japanese employees.
- Assist with tasks in the department.
- Support other related tasks and follow instructions from the Japanese manager.
- Job details will be discussed directly during the interview.

### Job Requirements

- Bachelor's degree in a relevant field.
- Japanese proficiency (N2 level); English is a plus.
- Experience in work permit and visa support.
- At least 3 years of experience working in a Japanese company.

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Company Description