



## PR/116696 | Security Trade Control Officer

### Job Information

**Recruiter**

JAC Recruitment Thailand

**Job ID**

1521647

**Industry**

Retail

**Job Type**

Permanent Full-time

**Location**

Thailand

**Salary**

Negotiable, based on experience

**Refreshed**

April 8th, 2025 21:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**OVERVIEW**

The Company is Japanese, now seeking for an experienced candidate to join as

Compliance, Security Trade Control Officer (Workplace around BTS Srinuch, Bangkok)

Position: Compliance, Security Trade Control Officer

Location: BTS Srinuch, Sukhumvit 77, Bangkok

Business: Machine Trading

Working hour: Monday – Friday, 8.30 AM – 17.30 PM

**JOB RESPONSIBILITIES**

- Handle company business to comply with company rules, regulations, and local law to prevent violation and incident may occur when exporting machines, also to maintain global peace and security.
- Control Company's Security Trade Control documents
- Manage Signing of Non-Disclosure Agreement for staffs, vendors, trading, and customer's.
- Maintain Security Trade Control procedure.
- Update of Thailand Export Control Law and e-TCWMD system.
- Review and process for approval of Transaction Screening Sheet ordering and control delivery items, shifting machine of customers.
- Monitor for service information of controlled items in Japan database and location control of Category A, B and C.
- Other tasks assigned in related job.

**JOB REQUIREMENTS**

- This position, salary around 20,000 - 24,000 THB
- Graduate in institution of education level, bachelor's degree or higher in English.
- Around 1-2 years' experience in Security Trade Control Officer, Compliance.
- Ability to communicate in English with foreigners.
- Good command in English both speaking and writing.
- Having TOEIC score to ensure English skill will be advantage.
- Able to work under pressure and different culture.
- Able to use computer literacy in MS Office, Excel
- Able to travel to work around BTS Srinuach, Sukhumvit 77, Bangkok

---

**Company Description**