



Job Description

## Job Responsibilities

- Supervising the procedures for receiving and dispatching shipments to ensure accuracy and efficiency
- · Delegating daily tasks to warehouse associates and ensuring they are completed on time
- Monitoring inventory levels, conducting regular stock checks, and ensuring accurate record-keeping.

## Job Requirements

- At least 3 years of experience at supervisor level
- Proficiency in English and Malay
- · Able to work in Sungai Petani, Kedah