



PR/086575 | FORMAT Analyst

Job Information

Recruiter

JAC Recruitment USA

Job ID

1521509

Industry

Audit, Tax Accounting

Job Type

Permanent Full-time

Location

United States

Salary

Negotiable, based on experience

Refreshed

April 22nd, 2025 09:02

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

COMPANY OVERVIEW

Our client of Japanese asset managers which provides an assortment of financial solutions and manages a broad spectrum of financial products across its global branches is looking for a FORMAT Analyst.

RESPONSIBILITIES

- Primarily responsible for monitoring regulations. Works with risk owners to ensure that GMU complies with all required regulations. Assists with creating regulatory compliance frameworks for GMU.
- Responsible for legal documentation, procedure manuals updates, FRB / NYSDFS examinations, compliance testing, and audits as needed.
- Ensures BSA/AML compliance. Performs KYC process and conducts account opening, monitoring and closing processes for GMU customers/ counterparties.

- Performs transactions / counterparties review and prepares monthly reports. Monitor credit line compliance.
- Performs operational risk management, as well as development and improvement of internal controls.
- May liaise with Head Office.
- Performs other duties and responsibilities as assigned by management.

REQUIREMENTS

- Bachelor's degree or equivalent, in finance, economics, data processing and programming with 5+ years of related experience
- Advanced in Microsoft 365 (Excel, Word, and Outlook).. Good knowledge of Visual Basic Application, Access, and Power Point preferred.
- Knowledge of FX, Derivatives, and other capital market products and services, preferred.
- Knowledge of ISDA and CSA, preferred.
- Prior work experience in a financial institution, preferred.

SALARY & Benefits

USD \$120,000 - \$140,000 DOE and discretionally bonus

OTHERS

Work location: New York, NY (Midtown area) *Will require a hybrid work schedule of at least 3 days in office per week.

We sincerely apologize, but due to a high volume of applicants, only those who successfully pass the initial screening will be contacted. We truly appreciate your understanding.

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Company Description