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## Accountant (Payment Processing)

### Accountant (Payment Process)

#### Job Information

**Recruiter**
[Michael Page](#)
**Job ID**

1521304

**Industry**

Healthcare, Nursing

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

4.5 million yen ~ 6 million yen

**Work Hours**

9:00 AM - 5:30 PM (7.5 hours/day)

**Refreshed**

February 7th, 2025 15:45

#### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Fluent

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

#### Job Description

An opportunity has opened up for an Accountant (Payment Processing) to join a thriving global business service company, in an international team focusing on processing payments, managing billing, and handling claims.

#### Client Details

The company is an expansive organisation within the industry. Known for its commitment to high-quality service, it has a global presence and is a market leader in Japan.

#### Description

- Manage and process payments accurately and promptly.
- Handle billing and claims with a great attention to detail.
- Communicate effectively with other team members and departments, as well as the overseas HQ.
- Maintain a thorough understanding of basic accounting principles.
- Utilise an ERP system efficiently for all relevant tasks.

- Ensure compliance with all company and industry regulations.
- Collaborate with teams across the organisation to improve payment processes.
- Use language skills to facilitate international communication.

#### **Job Offer**

- A salary range of 4,500,000 to 5,700,000 JPY.
- Additional benefits including a bonus, insurance, and a pension plan.
- A permanent role in a dynamic international team based in the heart of Tokyo.
- Opportunities for professional development and growth within the organisation.

We encourage all interested candidates who meet the above criteria to apply for this unique opportunity to join a leading organisation in the industry.

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Saki Kanematsu at +81 3 6832 8904.

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#### **Required Skills**

A successful Payment Processing Specialist should have:

- Proficiency in both English (for internal communication) and Japanese languages.
  - Experience in billing, payment, and claims handling.
  - A basic understanding of accounting principles.
  - Strong communication skills.
  - Experience with ERP systems.
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#### **Company Description**

The company is an expansive organization within the industry. Known for its commitment to high-quality service, it has a global presence and is a market leader in Japan.