

MichaelPage

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Accountant for global Retailer

Accountant

Job Information

Recruiter

[Michael Page](#)

Job ID

1521207

Industry

Retail

Company Type

International Company

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

7 million yen ~ 8.5 million yen

Refreshed

February 6th, 2025 18:26

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

The Accountant position is crucial for maintaining the financial health of our company, with responsibilities including petty cash management, bank payment requests, accounts receivables, and preparing month-end journal vouchers and balance sheets.

Client Details

This company is a large organisation in the retail industry, based in Tokyo. The firm is widely recognised for its commitment to quality and innovation in its products and services.

Description

- Manage petty cash and prepare bank payment requests.

- Oversee accounts receivables.
- Prepare month-end journal vouchers, including G/L.
- Prepare month-end balance sheets.
- Support preparation of the tax report.
- Ensure adherence to financial accounting standards.
- Maintain financial records and reports.
- Contribute to team efforts in achieving department objectives.

Job Offer

- A competitive salary range, estimated between 7,000,000 JPY and 8,500,000 JPY.
- Additional benefits including a bonus, insurance, and a retirement plan.
- Opportunity to work in a team-oriented environment.
- Chance to contribute to a large organisation in the retail industry, based in Tokyo.

We welcome all qualified candidates to apply and contribute to the financial health of our organisation.

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Saki Kanematsu at +81 3 6832 8904.

Required Skills

A successful Accountant should have:

- Proficiency in English (reading and writing) and Japanese (at least business level).
- Strong understanding of financial accounting standards.
- Experience in managing petty cash and bank payment requests.
- Experience in accounts receivables management.
- Proven ability to prepare month-end journal vouchers and balance sheets.

Company Description

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