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IT Helpdesk- Fast Growing Global Company

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Job Information

Recruiter
[Michael Page](#)
Job ID

1520500

Industry

Other (Real Estate, Construction)

Job Type

Temporary

Location

Tokyo - 23 Wards

Salary

6 million yen ~ 7 million yen

Refreshed

February 4th, 2025 18:19

General Requirements

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

IT support for each multiple offices in Tokyo involves providing tailored technical assistance, ensuring all hardware and software are functioning optimally. This includes network troubleshooting to resolve connectivity issues and maintaining effective communication with end users to promptly address their technical concerns.

Client Details

Growing U.S. start-up company that gives career opportunities for experienced professionals with leadership in technology to support employees and the business as a whole. Flexible working style!

Description

- Provide corporate IT support, including ticket handling and issue resolution.
- Manage hardware, infrastructure, applications, and security.
- Ensure team members have seamless access to necessary information.
- Improve IT processes using new and existing technologies.
- Create documentation and user manuals.

Job Offer

- Opportunity to enhance your skills and grow in the technology area
- Work in a new, clean office
- Ability to use your language skills in a global environment

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Argia Pradana at +81 3 6832 8642.

Required Skills

- English proficiency with the ability to speak and email
 - Experience with ticketing systems (JIRA or Salesforce)
 - IT support/ help desk experience using Windows 10 or Mac OS
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Company Description

Growing U.S. startup company that gives career opportunities for experienced professionals with leadership in technology to support employees and the business as a whole. Flexible working style!