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![BiOS IT MANAGED SOLUTIONS]

Desktop Support Engineer_Mich, Location: Ota city, Gunma ken

HOT IT SUPPORT job opportunity in Gunma!

Job Information

Hiring Company
BiOS, Inc.

Job ID
1520451

Industry
System Integration

Job Type
Contract

Location
Gunma Prefecture, Ota-shi

Salary
Negotiable, based on experience

Refreshed
April 15th, 2025 13:00

General Requirements

Minimum Experience Level
Over 1 year

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
High-School

Visa Status
Permission to work in Japan required

Job Description

User support in Japanese and English

PC Kitting and delivery of to users

On-site support for requests received by the global helpdesk

Provide remote support for users (Sales Staff) who works out side office environment.

Local hands-and-eyes support for network and server equipment based on instructions from the global team.

Asset management and Audit support for IT assets

Document creation and user manual translation provided by the headquarters

Language:

Business Level English Skills (TOEIC 750 or above)

Business Level Japanese Skills (JLPT N2 preferred)

Work Hours:

Mon ~ Fri, 9:00 to 18:00

Salary:

Up to 320,000 Yen/month (based on skills and experience)

Required Skills

2 years or above IT experience. Excellent soft skills for communication with others.

Experiences in installation and configuration of Windows OS in enterprise environment, as well as the support experience and knowledge of MS Office.

Experiences in installation and configuration of iOS and Android terminal.

Basic knowledge of LAN/WAN (Ethernet · TCP/IT etc.), IP telephony and related experience.

Helpdesk, user support technician experience with PC hardware or software support experience.

Effective communication skills via phone and email (both in Japanese and in English)

Company Description