



PR/116305 | Japanese-Speaking Officer (Finance Industry) / N1 - Bangkok CBD

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1519876

Industry

Bank, Trust Bank

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

March 4th, 2025 10:01

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Title: Japanese Speaking Officer

Location: Wattana, Bangkok

Working condition: Monday-Friday, 09.00-18.00

About the Role: We are currently recruiting on behalf of our client, a prestigious financial services company, looking to hire a Japanese-Speaking Officer. This is an exciting opportunity for individuals with JLPT N1 proficiency in Japanese, and we are open to fresh graduates with a keen interest in the finance industry. If you are passionate about the finance sector and fluent in Japanese, this could be the perfect role for you to start your career.

Key Responsibilities:

- Communicate with Japanese-speaking clients and stakeholders to provide support and resolve inquiries.
- Assist in preparing and reviewing financial reports, documents, and communications in both Japanese and English.

- Coordinate with internal teams to ensure that financial services meet the needs of stakeholder
- Provide exceptional customer service by understanding client requirements and delivering accurate information.
- Support the preparation of presentations, reports, and other documentation related to department.
- Assist in translating and interpreting documents or meetings between Japanese and English-speaking teams.

Requirements:

- Language Proficiency: JLPT N1 (Native or near-native proficiency in Japanese required).
- Education: Fresh graduates with a degree in Finance, Business, Economics, or a related field are welcome to apply.
- Skills: Excellent communication skills in both Japanese and English (both written and spoken), attention to detail, and strong interpersonal skills.
- Interest in Finance: A genuine interest in the finance industry, with a willingness to learn and grow in a professional environment.

Benefit:

- Work in a prestigious company in the finance industry.
- Excellent training and career development opportunities.
- Competitive salary and benefits package.
- A dynamic, international work environment where Japanese language skills are highly valued.

How to Apply: If you meet the above requirements and are passionate about sales, we would love to hear from you. Please kindly click "APPLY" with your updated resume, for more information please kindly contact K. Namfon (+66 87-108-2111)

Company Description