



## Job Description

Responsibilities

- Ensure a professional personality exceptional customer experience in the boutique for sales, customer service (including repairs), and all visitors.
- Handle sales processes for walk-in and phone/email customers.
- Actively seek new sales opportunities and foster client relationships.
- · Assist in marketing events and promotions.
- Assist with daily stock inventory.
- Possess thorough product knowledge, including prices and discounts, and capable of explaining estimates and repair details.
- Actively participate in collecting Customer Relationship Management data.

• Provide support for after-sales service by receiving and documenting repair watches from customers.

- Coordinate with the Customer Service Department to handle customers' repair watches appropriately.
- Maintain boutique stock levels according to management directives.
- Remain vigilant and report any discrepancies to management.
- Ensure proper documentation of goods received and dispatched.
- Undertake additional tasks as assigned to support operations.

## Qualifications

- Bachelor's degree in any field
- Excellent communication in Thai and English.
- Strong customer service skills and a passion for delivering exceptional service
- Experienced in luxury sales or a similar field
- · Pleasant personality and well-groomed appearance

## **Company Description**