

# WYNDHAM • DESTINATIONS



## Hotel Maintenance - Shigakogen

### Job Information

**Hiring Company**

[Wyndham Destinations Japan Ltd.](#)

**Subsidiary**

Wyndham Destinations Japan LTD

**Job ID**

1518733

**Industry**

Hotel

**Company Type**

Small/Medium Company (300 employees or less) - International Company

**Non-Japanese Ratio**

Majority Japanese

**Job Type**

Permanent Full-time

**Location**

Nagano Prefecture, Shimotakai-gun Yamanochi-machi

**Salary**

Negotiable, based on experience

**Refreshed**

April 22nd, 2025 13:00

### General Requirements

**Minimum Experience Level**

Over 1 year

**Career Level**

Entry Level

**Minimum English Level**

Basic (Amount Used: English usage about 50%)

**Minimum Japanese Level**

Basic

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

**POSITION REPORTS TO:** Operations Manager

**POSITIONS REPORTING TO THIS POSITION:** Nil

**KEY RELATIONSHIPS:**

Internal: Guest Relations, Guest Services, Kitchen, Food & Beverage

External: Guests

**PRIMARY OBJECTIVES:**

Conduct preventive maintenance and to conduct repairs of hotel FFE.

**PRINCIPAL RESPONSIBILITIES: (Include but not limited to:)**

- Inspect: Regularly inspect equipment, machinery, and facilities for potential issues
  - Repair: Diagnose and fix mechanical, electrical, and structural issues
  - Maintain: Perform routine maintenance, such as cleaning, lubrication, and adjustments
  - Respond to emergencies: Address critical issues promptly to minimize downtime
  - Install: Assist with installing new equipment and machinery
  - Ensure safety: Adhere to safety protocols and guidelines
  - Collaborate: Work with other maintenance team members, engineers, and managers
  - Record: Maintain accurate records of maintenance activities
  - Paint and finish: Paint and finish surfaces to maintain a clean appearance
  - Clean: Clean common areas, restrooms, and break rooms
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**Required Skills****KEY POSITION CRITERIA:**

- Experience with general maintenance.
  - Good communication skills.
  - Must be able to lift 10kg.
  - Ability to work in shifts.
  - Mechanical aptitude
  - Organization
  - Attention to detail
  - Physical stamina
  - Ability to frequently stand up, bend, climb, kneel, and move about the facility
  - Ability to frequently handle objects and equipment
  - Ability to regularly use commercial chemicals
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**Company Description**