



PR/116597 | Japanese Customer Support Specialist (Japanese-speaking JLPT N1)

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1518444

Industry

Business Consulting

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

January 28th, 2025 11:31

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Position: Japanese Customer Support Specialist (Japanese-speaking JLPT N1)

Location: Bangkok

Job Description:

- Responsible for answering phone calls and emails for Japanese owners of foreign timeshare resorts.
- Handle reservations and provide information on resorts, hotels, etc.
- Manage annual management fee payments and loan account information.
- Oversee ownership information and points management.

Qualifications:

- Business-level English, Japanese proficiency with JLPT N1
- Team spirit and a strong commitment to customer satisfaction.
- Ability to provide cheerful and pleasant service.
- At least 3 years of professional experience; for those with a vocational school, junior college, or high school diploma: at least 5 years of professional experience (for visa purposes).

Working Conditions:

- **Working Hours:** 7:00 AM to 4:00 PM
 - **Days Off:** Full two-day weekends (regular days off: Saturday and Sunday). Special leave according to the company calendar.
 - **Other Leave:** Paid leave: 10 days
 - **Visa and Work Permit:** Provided by the company.
 - **Salary:** Base salary of 50,000 THB + housing allowance of 10,000 THB.
 - **Bonus:** Once a year (based on performance), with additional incentives available.
 - **Salary Review:** Once a year.
 - **Other Benefits:** Social insurance enrollment, private health insurance, annual health check-up, Provident Fund (retirement savings).
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Company Description