



Working Hours : Mon - Fri 9.00- 18.00

## **Job Description**

- Prepare/review policies and organizational risk management frameworks and strategies
- Develop appropriate risk management processes and tools for covering enterprise especially, operational and investment risk areas
- · Analyze and report enterprise risks and identify causes and create risk reduction plans together with business units
- · Monitor and report risk limits in accordance with the fund's risk management policy and SEC regulation
- Conduct and report risk analysis through standard modeling techniques

- · Monitor fund subscription/redemption, and manage fund liquidity risk on daily basis
- Calculate and report benchmark performance, portfolio performance, and return-risk attributions, including Sharpe Ratio, Information Ratio, Alpha, Beta, Standard Deviation, Tracking Error, etc.
- Prepare quarterly and annual risk reports and present them to the Board of Directors
- Review Risk Management Policy, Standard Operating Procedure (SOP), fund risk limits, and other related regulations
- Provide assistance upon formulation and execution of the ERM
- Other assignments

## Qualification

Bachelor's degree or higher in Business Administration, Risk Management, Economics, Statistics, Finance, or related field

Basic knowledge and passion for the stock exchange

- Good n English (writing and speaking)
- Good command of Microsoft Office, especially Excel

**Company Description**