



## PR/158500 | Specification Executive

### Job Information

**Recruiter**

JAC Recruitment Malaysia

**Job ID**

1517919

**Industry**

Other (Trade)

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

April 22nd, 2025 17:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

Our client is the leader in high-quality laminates, decorative veneers, and other surfacing solutions. They are currently seeking a proactive and detail-oriented Specification Executive to join the dynamic team and help drive the product specification process.

**Job Responsibilities**

- Ensuring company's products are specified in architectural and design projects
- Working closely with architects, designers, and contractors to provide technical product information, samples, and support
- Build and maintain strong relationships with key specifiers and influencers in the industry
- Attend industry events, trade shows, and networking functions to promote company's products
- Collaborate with the technical team to develop and update technical documentation
- Monitor market trends, competitor activities, and industry developments
- Provide insights and recommendations to the sales and marketing teams

**Job Requirements**

- Diploma or Degree in any field, preferred major studies such as Architecture, Interior Design, Engineering or Sales & Marketing
- At least 3 years of experience in specification sales or a similar role in the construction or building materials industry

- Strong understanding of architectural and design specifications
- Excellent communication and presentation skills
- Applicants should be Malaysian citizens or hold relevant residence status

Apply online or feel free to contact me directly for more information about this opportunity. Due to the high volume of applicants, we regret to inform that only shortlisted candidates will be notified. Thank you for your understanding.

#LI-JACMY

---

## Company Description