



PR/094736 | Sales & Marketing Assistant (Luxury Retail)

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1517825

Industry

Other (Trade)

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

January 28th, 2025 10:58

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Sales & Marketing Assistant (Luxury Retail)

A new headcount for Sales & Marketing Assistant has just been created within our client in the luxury retail industry.

About the Sales & Marketing Assistant Role:

In this role, you will collaborate closely with the sales manager and retail partners to strategize monthly sales and oversee sales operations.

Key Responsibilities:

- Assisting in execution of sales strategy, preparing sales forecast and budget
- Gather market information on competitor's activities and prepare report for review
- Provide detailed sell-out analysis of markets/ retailers/ POS
- Assisting in logistic matters, delivery and report compilation

- Support manager in initiatives to improve client and retailer relations.

Key Requirements:

- Diploma or Degree in marketing, business administration preferably with relevant marketing and events experience
- Min 5 years' experience in a similar position with a luxury/ premium brand
- Detail oriented and meticulous, as well as being organized
- Strong communication and writing skills

Interested applicant, please click [APPLY NOW](#)

Do note that we will only be in touch if your application is shortlisted.

Jennifer Maria Hardicar
JAC Recruitment Pte Ltd
EA License Number: 90C3026
EA Personnel: R1987984

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#countrysingapore

Company Description