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## Assistant Business Controller - Global Food Trading

### Assistant Business Controller

#### Job Information

**Recruiter**
[Michael Page](#)
**Job ID**

1516679

**Industry**

Chemical, Raw Materials

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

8 million yen ~ 10 million yen

**Refreshed**

January 22nd, 2025 16:14

#### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

#### Job Description

The Assistant Business Controller will assist in establishing and maintaining accounting policies and fiscal controls, as well as preparing moderately complex financial reports to safeguard the organization's assets. In this role, you will contribute to building accurate financial statements that adhere to established requirements and policies.

#### Client Details

Our client is a globally renowned, large organization that specializes in the food trading industry. They value innovation, sustainability, and promote a culture of inclusivity. With operations in multiple continents, they strive to maintain their leading position in the market by consistently delivering high-quality products.

#### Description

- Apply accounting methods and standard practices to classify and record financial transactions.
- Assist in maintaining and monitoring the control of accounts and records related to disbursements, expenses, tax payments, and income.
- Perform general accounting tasks such as accounts receivable, accounts payable, and managing the general ledger.
- Draft portions of statements and reports and handle assignments that involve data analysis.
- Review and prepare standard accounting report packages.

- Provide input for the setup of new financial applications and changes to existing ones to enhance their effectiveness.
- Independently resolve moderately complex issues with minimal supervision, escalating more complex issues to the appropriate staff.
- Perform other duties as assigned.

#### **Job Offer**

- Competitive salary
- Hybrid work up to 14 days per month
- Opportunity to work in a multicultural environment.
- Exposure to various global business initiatives.
- An inclusive company culture that values diversity.
- Opportunities for professional growth and career progression.

If you are a driven individual seeking a challenging role within Japan, this Assistant Business Controller position is a great opportunity for you. Don't miss out - apply today!

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Yaya Vichitranon at +81 3 6832 8668.

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#### **Required Skills**

A successful Assistant Business Controller should have:

- A degree in Accounting, Finance, or a related field.
- Strong financial acumen and analytical skills.
- A good understanding of financial regulations and standards.
- Ability to collaborate effectively with multiple stakeholders.
- A proactive approach and ability to handle multiple tasks simultaneously.
- Business English and Japanese

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#### **Company Description**

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