



## PR/122698 | Sales & Marketing Staff

### Job Information

**Recruiter**

JAC Recruitment Indonesia

**Job ID**

1516285

**Industry**

Civil Engineering and Construction

**Job Type**

Permanent Full-time

**Location**

Indonesia

**Salary**

Negotiable, based on experience

**Refreshed**

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### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**Requirements:**

1. Experience in furniture related sales
2. Working experience of 2-3 years
3. Possess a minimum of Bachelor's Degree (S1), preferably in the design field
4. Passionate in sales and has a persistent characteristic
5. Female

**Responsibilities:**

- Source new business opportunities
- Managing existing accounts
- Managing client requirements and expectations through premier customer service and care
- Generate sales through responding to inquiries, processing, and monitoring customer orders
- Attend client visits and run product presentations
- Assisting in scheduling and managing deliveries and payments
- Give design advise to client whenever required
- Assist customers in the showroom in a personable, patient and knowledgeable manner

- Visiting project site whenever necessary
- Report project progress information to clients
- Perform some general administrative duties such as answering telephone/ email inquiries and processing sample/ catalogue requests/ writing sales reports

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## Company Description