



FP&A Assistant Manager

Job Information

Hiring Company[PIERRE MARCOLINI JAPAN](#)**Subsidiary**

株式会社PIERRE MARCOLINI JAPAN

Job ID

1515886

Division

Finance

Industry

Restaurant, Food Service

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards, Minato-ku

Train Description

Nanboku Line, Roppongi Itchome Station

Salary

Negotiable, based on experience

Refreshed

February 28th, 2025 00:00

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Native

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Job Description**Title:** Assistant Manager, FP&A, Finance**Department:** Finance**Location:** Tokyo, Japan

Reports to: Finance Manager**Position Summary:****Financial Analysis**

Providing various finance analysis and strategic input to senior management as well as other functions' managers. Financial analysis includes:

- Analyze sales, gross margin and SG&A by each sales channel and product category, as well as various financial KPIs.
- Analyze inventory status and excess & obsolescence.
- Monitor topline and major cost items and product profitability and analyze variance of actual vs. plan to detect risks & opportunities to be tackled in short & middle term.

Budgeting & Forecasting

Supporting to coordinate annual business planning process and create projected financial statements.

- Lead budgeting P/L and its elements including sales, COGS and SG&A for Pierre Marcolini Japan, by collecting relevant data and closely communicating with the related teams.
- Support budgeting subsidiaries' P/L by reviewing and analyzing the deliverables, and by closely communicating with the counterparts of the entities.
- Support budgeting B/S items such as inventory.
- Track progress of annual budget and update financial forecast in year-to-go monthly.

Business Updates

Supporting preparation for Monthly Business Review meeting

- Support preparing the meeting materials, which includes analysis on sales, P/Ls, and expenses as well as year-to-go forecast.

Standard cost setting

Supporting to maintain profitability of our products through checking and communicating with related functions about the deviations and taking corrective measures.

- Support cross-functional team to launch new product, analyzing profitability of new products.
- Daily set-up and annual review/ update operation in ERP system

Ad hoc analysis and support**Required Skills****Requirements:**

- Working experience in Finance at least 5 years
- Strong data analysis and presentation skill (MS Excel, PPT, etc.)
- Strong leadership and good people management or experience
- Business-level English*, and native-level Japanese
* writing/reading skills are required frequently (email & reporting) and listening/speaking occasionally.
- Creative and innovative thinker
- Able to think logically.
- Ability to build strong cross-functional relationships across all divisions of the Company.
- Cooperatively aggressive with a high level of energy
- Open to changes and can learn quickly.
- Communicates effectively both inside and outside the organization.
- Desire to work in a fast-paced and results-oriented operating environment.
- University degree required.

Company Description