



PR/108963 | Warehouse Manager / Assistant Manager

Job Information

Recruiter

JAC Recruitment India

Job ID

1515420

Industry

Logistics, Storage

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

February 25th, 2025 05:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job title: Assistant Manager / Manager - Warehouse

Job Location: Sikri Industrial Area, Palwal

About company:

The current opening is with a Japanese MNC who have their own warehouse which is aimed at gathering various parts from different suppliers across India in their warehouse and providing it for further processing in the assembly line / production line of various automotive OEMs / manufacturing organizations.

Job Summary:

Looking for an experienced Warehouse Manager / AM to oversee and manage our warehouse operations. The ideal candidate will have a strong background in inventory control and daily use of Management Information Systems (MIS). This role is essential for ensuring efficient warehouse operations, maintaining accurate inventory records, and supporting overall supply chain effectiveness.

Key Responsibilities:

- Manage and oversee daily warehouse operations, including receiving, storing, and distributing products.
- Utilize MIS daily to track, analyse, and report inventory data.
- Develop and implement warehouse policies and procedures to ensure efficient operations.
- Conduct regular inventory audits and reconcile discrepancies.
- Coordinate with procurement, logistics, and sales teams to ensure timely and accurate order fulfilment.
- Monitor and report on warehouse performance metrics.
- Identify and resolve issues related to warehouse operations and inventory management.
- Ensure compliance with safety regulations and company policies.

Skills and Qualifications:

- 5-10 years of experience in warehouse management or a related field.
- Proficiency in using MIS for inventory management.
- Strong leadership and team management skills.
- Effective communication and interpersonal skills.
- Attention to detail and accuracy in data management.
- Knowledge of warehouse management software and tools.

Company Description