



PR/094664 | Assistant Accounts Manager

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1515296

Industry

Audit, Tax Accounting

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

January 14th, 2025 10:22

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Headquartered in Singapore, our client is a marketing consultancy firm with global presence. The team is currently looking for a Senior Finance Executive to join the team. This role will report to Finance Controller directly.

Responsibilities

- Handle full set accounting (GL/AP/AR)
- Prepare monthly management report
- Perform intercompany transaction and simple consolidation
- Ensure accurate and timely financial reporting and adherence to internal control
- Support annual audit and tax submission

- Assist in the budgeting and forecasting activities
- Ad-hoc support for special projects (if any)

Requirements

- Bachelor's degree in Finance, Accounting or equivalent
- Minimum of 3 years of experience in accounting with demonstrated expertise in full set accounting.
- Strong analytical, problem-solving, and decision-making skills.
- Excellent communication and interpersonal skills.
- Proficiency in financial software and tools.

If you are interested in the role, please click apply / submit your application to kherxin.tan@jac-recruitment.com

Please note that only shortlisted candidates will be contacted, thank you.

JAC Recruitment Pte. Ltd.

EA Licence Number: 90C3026

Personnel Registration Number: R22106334 Tan Kher Xin

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Company Description