



## HR Generalist (Potential HR Partner) 岡山勤務

外資系企業—高機能ポリマー応用製品の研究開発、製造、販売、輸出入での募集です。...

### Job Information

**Recruiter**

JAC Recruitment Co., Ltd.

**Hiring Company**

外資系企業—高機能ポリマー応用製品の研究開発、製造、販売、輸出入

**Job ID**

1515148

**Industry**

Chemical, Raw Materials

**Company Type**

International Company

**Job Type**

Permanent Full-time

**Location**

Okayama Prefecture

**Salary**

5 million yen ~ 8 million yen

**Work Hours**

08:45 ~ 17:45

**Holidays**

【有給休暇】有給休暇は入社時から付与されます 入社初年度：入社初年度：1~13日 入社次年度：13日 入社7ヶ月目には最低10...

**Refreshed**

April 17th, 2025 14:01

### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Native

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

【求人No NJB2271608】

- ・ Promote associate engagement based on the company culture survey result and supporting leaders and sponsors.
- ・ Effectively operate the end to end Hire to Retire process to enhance the associate experience. Specifically we provide services that are seamlessly integrated by comprehensively understanding attendance management payroll processing tax related matters and administration of employee benefits programs. We strengthen the fundamental value of HR while also contributing as a strategic backup function.

- Collaborate with Talent Acquisition team to manage full cycle recruitment process including job postings candidate screening interviewing and onboarding for plant positions
  - Provide guidance for leaders and associates on associate relations issues including conflict resolution and performance issues/concerns
  - Assist leaders in organizing and conducting overall annual performance management process including but not limited to Performance Development and Contribution Compensation processes
  - Ensure compliance with labor laws and regulations
  - Promote and educate consistent use through customer base of central HR tools/solutions
  - Support in development and implementation of HR policies and procedures
  - Collect analyze and report on HR related data and propose improvements to support optimal decision making and enhance the strategic approach to talent management.
  - Facilitate training programs and workshops
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## Required Skills

英語ビジネスレベル  
人事ジェネラリスト経験

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## Company Description

ご紹介時にご案内いたします