



PR/108928 | Sales Coordinator (Gurgaon)

Job Information

Recruiter
[JAC Recruitment India](#)
Job ID

1514478

Industry

Other (Trade)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

March 18th, 2025 16:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Having 3~4 yrs experience in preparing Quotation, Invoicing, Stock Management, MIS.
 Import/Export documentation knowledge is required
 Knowledge of Accounting.
 Good Communication skills
 Experience in Japanese company is additional

Company Description