

# Michael Page

[www.michaelpage.co.jp](http://www.michaelpage.co.jp)

## Air Export Staff

### Air Export Staff- Global Logistics

#### Job Information

**Recruiter**
[Michael Page](#)
**Job ID**

1514365

**Industry**

Other (Distribution, Retail, Logistics)

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

Negotiable, based on experience

**Refreshed**

January 2nd, 2025 19:28

#### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Fluent

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

#### Job Description

Seeking an Air Export Staff to manage and oversee air freight shipments and ensure timely delivery. This role requires excellent communication skills and a strong understanding of logistics and distribution processes.

#### Client Details

This is a renowned large organization within the transport and distribution industry. Known for its global reach and commitment to high-quality service, the company maintains a strong presence in the logistics department, providing solutions for businesses across the globe.

#### Description

- The main tasks are that you need to communicate and coordinate shipping with local customers and vendors in Japanese and to communicate with company overseas in English.
- Communication with local customers and vendors, and overseas
- Updating systems, input and output shipping data.
- Reporting and consulting with co workers and your boss and give feedbacks to related parties
- Updating Revenues and Direct costs in systems
- Considering job efficiency, and improve own productivity

**Job Offer**

- Comprehensive benefits package including insurance.
- Opportunity to work in a large, globally recognized organization.
- A culture that values teamwork and continuous improvement.

We encourage all candidates with a passion for logistics and a commitment to excellent service to apply for this exciting opportunity as an Air Export Staff in our renowned transport and distribution company.

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Maribeth Mockovak on +XX XXXX XXXX (NS phone number)

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**Required Skills**

A successful Air Export Staff should have:

- A degree in logistics, business, or a related field.
  - Experience and knowledge of forwarding, warehousing
  - Comply with local laws and regulations and the company compliance
  - Being able to build a relationship of trust with customers and business partners
  - Have a strong will and excellent communication skills.
  - Work as a member of a team in cooperation with colleagues
  - Fluent Japanese, Business English
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**Company Description**

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